

# REQUEST FOR BULLETIN ANNOUNCEMENT

Announcements for Sunday bulletins may be requested by phone, e-mail, fax or by completing this form and placing it in the tray on the secretary's counter. **The deadline for announcement requests is Wednesday by 4 PM.** Please contact the church secretary should you have any questions.

Name of person making request: \_\_\_\_\_

Daytime phone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date(s) to run announcement: \_\_\_\_\_

Announcement text (may be edited for space allowance): \_\_\_\_\_

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Special Instructions: \_\_\_\_\_

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Clayton Community Church

2501 Rockford Ave.

St. Louis, MO 63144

Phone: (314) 961-2232

Fax: (314) 961-1141

E-mail: [office@claytoncommunitychurch.com](mailto:office@claytoncommunitychurch.com)

Website: [www.claytoncommunitychurch.com](http://www.claytoncommunitychurch.com)